

GEAR UP Planning Retreat

APRIL 22-24, 2026



OVERVIEW

The Planning Retreat is an opportunity for GEAR UP teams to learn from peers, attend breakout and plenary sessions, and work together to examine data and current practices, identify areas of growth, establish modes of change, and develop a plan of action to create a culture of college and career readiness.

- **Dates:** April 22-24, 2026
- **Location:** Valley River Inn, Eugene
- **Optional Activities on April 22:**
 - 2:00, University of Oregon, College of Design – Architecture and Product Design programs
 - 6:00, Dinner at Valley River Inn (Note: dinner is required for coordinators)

WHO SHOULD ATTEND

A team of up to 10 people per cluster. We understand that team sizes will vary. You may already have a team in place that is eager to help implement college and career readiness efforts throughout the school(s). If not, this is an excellent time to start putting together a team of dedicated individuals who are willing to help. In addition to the GEAR UP Coordinator, consider administrators, teachers, counselors, staff, students, parents, and even community members or businesses.

WHAT WILL GEAR UP PROVIDE

- Lodging on April 22 and 23 at the Valley River Inn, Eugene
- Breakfast and lunch on April 23 and 24, optional dinner on April 22
- Reimbursement for substitute costs, if needed
- Reimbursement for staff time, if Friday is a non-contract day

Note: Mileage, additional meals and other associated costs not covered by the central office can be invoiced to contracted funds under 4.3. [Reference the 2025-26 Events Budget.](#)

LODGING INFORMATION

- GEAR UP will make lodging reservations for you based on the online registration form.
- Participants will be in single occupant rooms.
- Cluster contacts will receive a full rooming list by the end of March. Individual attendees will receive confirmation of their rooming details two weeks prior to the Planning Retreat.
- Contact Sara (sara_lopez@oregonstate.edu) as soon as possible with any changes. **Reservations canceled within 24 hours of arrival may result in charges to your school in the amount of one night's room and tax.**

REGISTRATION

Deadline to register is Wednesday, March 18. [Visit the registration page.](#)