

GEAR UP Senior Exit Survey

INSTRUCTIONS



OVERVIEW

The purpose of the online GEAR UP Senior Exit Survey is to gather information about students' postsecondary plans and preparations, and to obtain their contact information. As a reminder, priority schools and eventually Cohort schools will be federally required to serve and gather academic course information from its first-year college students. In addition, GEAR UP plans to administer a life after high school survey with high school graduates to learn more about their experiences and how schools can help students achieve their goals after high school.

INSTRUCTIONS

TIMING

The GEAR UP Senior Exit Survey will be available to take online **between May 1st and June 15th**. Schools should administer the survey to all seniors as late in the survey window as feasible, however, it is critical that students take the survey before they finish their coursework at the school. Coordinators will be provided with contact information reports and survey results by June 30, 2019.

CUSTOM QUESTIONS

Your school may add custom questions to the survey that only your school's seniors will be asked. Proposed questions must be submitted via email to Chloe Rinehart crinehart@metisassoc.com by April 30th, 2019.

BEFORE SURVEY ADMINISTRATION

All materials needed to administer online surveys will be available here: oregongearup.org/grant/surveys

- **Online link** to survey (English and Spanish)
- **Example PDF of survey**
- **Tips & strategies** for maximizing response rate

Preparing technology: For administering surveys from the schools' computers or tablets (recommended), test the technology to make sure it is equipped with the appropriate software - the **latest versions** of the following browsers: **Internet Explorer, Google Chrome, Apple Safari**, and also works on browser-ready tablets and smartphones.

DURING SURVEY ADMINISTRATION

Explaining surveys to students and teachers: The purpose of the GEAR UP Senior Exit Survey is to gather information about students' postsecondary plans and preparations, and their contact information. Schools are or will be federally required to serve and gather information on college-enrolled freshmen, and will also have the opportunity to follow up with non-college enrolled alumni. For this reason, surveys are not anonymous, but GEAR UP will not share student-identified information with anyone outside the school.

Survey Completion Roster: Coordinators will have the option to request a list of students who have completed the survey at any point. Simply send an email to Chloe Rinehart crinehart@metisassoc.com with this request.

AFTER SURVEY ADMINISTRATION

Survey Results: Once all of your seniors have completed the survey, please email Julia Alemany at jalemany@metisassoc.com to get the results for your school.