

GEAR UP Planning Retreat

APRIL 20-22, 2023 • EAGLE CREST



THURSDAY, APRIL 20

- 4:30 – 5:00 [Welcome and Introductions](#)
- 5:00 – 5:45 [GEAR UP Overview](#)
- 5:45 – 6:45 Dinner
- 6:45 [Team Time: Door Wars](#)

FRIDAY, APRIL 21

- 7:30 – 8:00 Breakfast
- 8:00 – 8:30 [Event Announcements](#) and Promising Practice Presentations
- [Creating a College & Career Center That Works, Wendy Eilers, Lebanon High School](#)
 - [Youth Voice, Sue Wilson, Mapleton](#)
- 8:30 – 9:45 Cluster Door Wars Presentations
- 9:45 – 10:00 Break
- 10:00 – 11:00 [College-Going Culture Toolkit](#)
- 11:00 – 11:45 [Oregon Goes To College Overview](#)
- 11:45 – 12:00 Promising Practice Presentations
- [College Application Week, Esther Troyer, Neah-Kah-Nie High School](#)
 - [Generation College, Melody Bustillos, Hermiston High School](#)
- 12:00– 1:15 Lunch
- 1:15 – 2:30 [GEAR UP Planning Tool, Steps 1-3](#)
- 2:30 Team Time: Start making your way through Planning Tool Steps 1-3 for each 'A' (see reverse side)

SATURDAY, APRIL 22

- 7:30 – 8:15 Breakfast
- 8:15 – 9:00 Welcome and Promising Practice Presentations
- [Industry Tours and Fair, Kirsten Wright, Stanfield High School](#)
 - [College Class, Susie Snelling, Glendale Jr./Sr. High School](#)

9:00 – 9:30	Planning Tool Instructions, Step 4 (Yearly Plan)
9:30 – 11:00	Team Time: Complete Steps 1-3 and Begin Step 4 (see reserve side)
11:00	Snacks to go

*Throughout the retreat, we've asked you to find a partner and discuss a question with them. You can find these questions and many more on two different documents available at oregongoestocollege.org/resources: College Going Culture Staff Discussions and College Conversations.

Team Time Instructions

Room Assignments

- Juniper 1: Neah-Kah-Nie, Pilot Rock and Prospect
- Juniper 2: Mapleton and Waldport
- Golden Eagle C: St. Helens and Toledo
- Golden Eagle D: Bonanza, Gervais and Gilchrist

Prepare for Success

As a team, designate a note-taker and a timekeeper.

- The note-taker will summarize and record discussions in the Planning Tool. **Please complete this electronically in your cluster's Google Drive GEAR UP folder.**
- The timekeeper will make sure the team stays focused and on track.
- Consider having your facilitator help with one of these tasks.

Follow the Planning Tool

The Planning Tool provides a series of questions for the team to discuss. Each 'A' should take about 45-60 minutes, although your team can spend more or less time depending on your needs. For each 'A':

Step 1: Review Key Data

Discuss what you noticed about the data, what you wonder about the data, and what your focus areas for next year should be based on the data.

Step 2: Review Key Activities

Review what activities you are currently doing at your school(s) and to what extent (fully, partially, not at all).

Step 3: Evaluate

For each identified focus area, note: 1. what related activities are you already doing, 2. how those activities might be enhanced, changed or discontinued to improve outcomes, and 3. what new activities you might implement.

***Complete Steps 1-3 for all 3 'A's before moving on to Step 4 (Yearly Plan).** The Step 4 planning document will be available Saturday morning.

Step 4: Develop your school plan. Begin drafting your Yearly Plan.

Before You Leave

- Set a date for your next team meeting to finalize your plan. The first draft of your plan is *due June 1*.
- Complete the GEAR UP Planning Retreat evaluation:
<https://bit.ly/GEARUPRetreatEvaluation> or use the QR code on the right.

